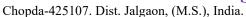
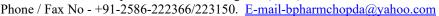
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Dr. Suresh G. Patil

Adv. Sandeep S. Patil

Dr. G. P. Vadnere

Founder President

President

Principal

6.2 Strategy Development and Deployment

6.2.2 Institution Implements E-Governance in Its Operations

Annual E-Governance Report Approved by The Governing Council/ Board of Management/ Syndicate Policy Document On E-Governance

Smt. Sharadchandrika Suresh Patil College of Pharmacy has designed an e- Governance Policy with the primary objective of implementing e-governance in various operations, transactions and services of the institution for better effectiveness, transparency and accountability. This policy shall apply to the Administration, Finance and Accounts, Student Admission and Support, Library and Examination sections of the Institute.

E-Governance is the use of information and communication technologies (ICT) in organizations to provide user services, to improve work efficiency and to promote democratic values. Electronic governance in the institution allows use of information and communication technologies with the aim to improve communication as it promotes transparency, accountability and increases cost and time effectiveness. The overwhelming response of human resources to digital technology has strengthened the prospects of e-governance in different areas of operations. E-governance is in place with the related modules of ERP in terms of planning by maintaining transparency in admission process by sharing information to the stakeholders through ERP and website.

Following are the organizational assignments conducted through online mode.

- Communication through e-mails to government and other agencies. All the staff of the college also communicates through e-mail id.
- Minutes of Meeting of Governing council, IQAC, Various committees etc. are made available





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Founder President

President

Principal

on the website for the consumption of stakeholders.

- College has purchased VRIDDHI software for account and finance, admission, student section, scholarship disbursement etc.
- To maintain the smooth functioning of the data of the books, the college has VRIDDHI
 software in Library. This helps to carry out day to day activities more efficiently and saves
 time.
- Development of ICT based infrastructure such as availability of Interactive Intelligent Panel
 in all classroom. More facilities are provided such as availability of personal computer with
 internet facility to each staff member.
- Computer awareness programs are conducted regularly for teachers and students.
- Dedicated WhatsApp Groups have been created in each academic department for sharing orders, information, direction and discussion on a common platform.









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Dr. G. P. Vadnere

Founder President President Principal

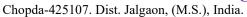
Administration	VRIDDHI Software, Hindustan Computers, Malegaon.Camp-423203.	2012
	Dist: Nasik (MS) India.	
	E mail: support@vriddhisoftware.com	
	Website: <u>www.vriddhisoftware.com</u>	
Г' 1	Phone: 02554 252401/252403	2012
Finance and	1.VRIDDHI Software, Hindustan Computers, Malegaon.Camp-423203.	2012
Account	Dist: Nasik (MS) India.	
	E mail: <u>support@vriddhisoftware.com</u>	
	Website: www.vriddhisoftware.com	
F' 1	Phone: 02554 252401/252403	2022
Finance and	2. Tally Prime Software	2022
Account	M.I. DDTD I.G I. I. I.	2010
Finance and	MahaDBT Portal for scholarship	2018
Account	Govt. of Maharashtra Mumbai	
	Helpline No.: 022 49150800	
Student	Directorate Of Technical Education, Maharashtra State, Mumbai	2006
Admission and	CET CELL Maharashtra 8th Floor, New Excelsior Building, A. K. Nayak	
Support	Marg, Fort, Mumbai- 400 001.	
	Contact No. :022 – 22016157 / 59/ 53	
	E-Mail: maharashtra.cetcell@gmail.com	
Student	E-Sividha	2011
Admission and	Kavayitri Bahinabai Chaudhari North Maharashtra University, P. O. Box	
Support	No. 80, Umavi Nagar, Jalgaon, 425001 (M.S.) India.	
Library	VRIDDHI Software, Hindustan Computers, Malegaon.Camp-423203.	2012
	Dist: Nasik (MS) India.	
	E mail: <u>support@vriddhisoftware.com</u>	
	Website: <u>www.vriddhisoftware.com</u>	
	Phone: 02554 252401/252403	
Library	National Digital Library of India Project.	2021
	Central Library (ISO-9001:2015 Certified)	
	Indian Institute of Technology, Kharagpur.	
	India - 721302	
	Phone: +91-3222-282435.	
	ndl-support@iitkgp.ac.in	
Examination	E-Suvidha	2011
	Kavayitri Bahinabai Chaudhari North Maharashtra University, P. O. Box	
	No. 80, Umavi Nagar, Jalgaon, 425001 (M.S.) India.	





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Dr. G. P. Vadnere

Founder President

President

Principal

Following are the operational fields of educational administration discussed in the meeting for implementing the e-governance system.

Institute Website

Smt. Sharadchandrika Suresh Patil College of Pharmacy has its official website as https://ssppharmacychopda.in. The website acts as the mirror of all college and creates organization's image in the society. A separate web designer/service provider has been appointed who takes care of designing of website. A college website committee has been constituted. The members of committee submit the verified data to website committee in charge. Then in charge of website committee updates the data on website with prior permission from Principal. The institute website displays information related to organization, Vision and Mission, staff and their profile, approvals and affiliations to various regulatory bodies, admission and admission process, course offered, academic calendar and time table, student support and activities, training and placement, co-curricular and extra-curricular activities, infrastructure and facilities available.









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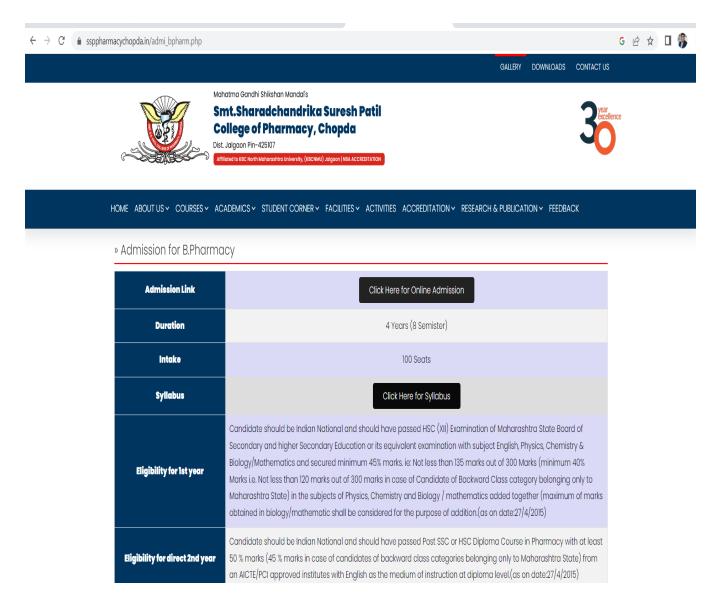
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Institute Website (Link for admission process)





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Administration: Institute has initiated paperless communications in the college and online mode is adopted for the same. Staff and students communicate with each other through email and other digital platforms.

Following are the activities carried out using different software's as a part of e-Governance.

- The College has a Biometric attendance system compulsory for all the staff. The biometric system is connected to ESSL software that keeps the monthly record of attendance of all the staff.
- Salary is paid to the staff through net banking PF, TDS,
- Student satisfaction survey is conducted through online feedback system.
- Supervision of various scholarship schemes: Government of Maharashtra has started DBT
 Portal through which students apply for scholarship. Student's applications are checked
 through online portal by clerk and Principal log in after that these forms are forwarded to
 Social Welfare Department for approval.
- Wi-Fi campus.
- Fully computerized office and academic departments.
- All information about every student is available on VRIDDHI software.
- A committed WhatsApp group has been created for sharing orders information, direction,
 vital announcements and notices to the employees.





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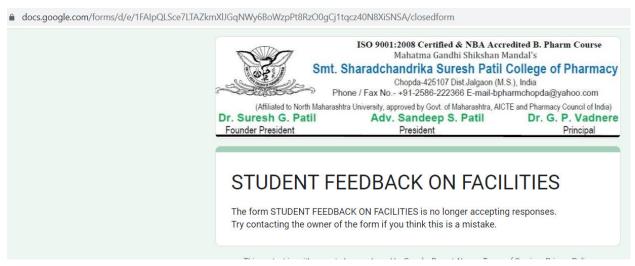
Adv. Sandeep S. Patil

Dr. G. P. Vadnere

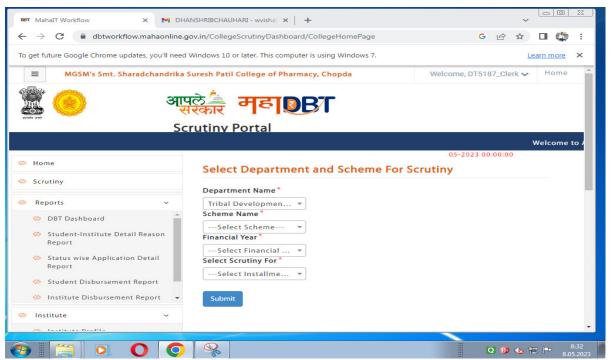
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Online Feedback system for students



Screenshot for MAHA DBT Portal for Students Scholarship Support





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Finance and Account

As a basic ingredient of e-governance concept and as per instructions of the government, all kind of financial transactions has become cashless. The salaries of employees are paid through online mode only. Not only is that, the payment of scholarships and some purchasing transactions are executed necessarily cashless to maintain transparency and financial accountability in the system. Outlined below are some of the major assignments being performed digitally at college level.

- The salaries of employees are paid through online mode. All employees having their salary account in nationalized bank, HDFC.
- To maintain transparency and financial accountability in the system, the payment of scholarships and all purchasing transactions are executed cashless necessarily.
- Institute has purchased Tally software Tally prime. All the financial record are digitalized through
- Tally Prime such as student fees, development fund, expenses details, salary record, employee deductions and payroll.
- VRIDDHI software used to track Fees payment of every student. Some of the functions include collection of fees, generation of receipt, generation of financial reports.
- Processing fees to various affiliating bodies is also done through online mode NEFT/ RTGS.
- The Payment for PF and PT of all employees is also processed through online mode only.



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Tally Software





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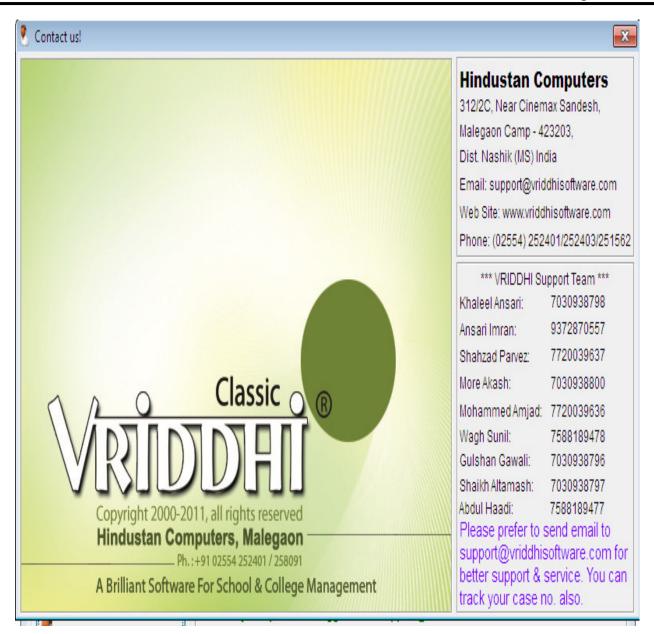
Adv. Sandeep S. Patil

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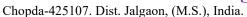
VRIDDHI Software for Accounting & Finance

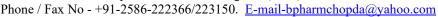




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Students' Admission and Support

The admission process for first year students is regulated by Directorate of Technical Education, Government of Maharashtra through their web portal https://cetcell.mahacet.org/. The institute has Facilitation center through which institute conducts the admission process. FC center helps all students for registration, confirmation those who are visiting to institute. Online ICT tools used for teaching, respective subject teacher provides the notes, study material to students through different online ICT tools such as Google classroom, blogger, YouTube etc.

Online admission and support activities include the followings as such

- College has purchased VRIDDHI software where students' data is entered and all the student's queries are handled at one place. Thus, we get all the information of a student in one place. This software also helps to get a bonafide certificate as well as the leaving certificates to the students.
- Disclosure of admission rules/schedule on college website.
- Verification of documents, payment of fees & other admission formalities,
- Preparation & publication of admission rolls and related statistics,
- Management of different scholarship schemes for students,
- Disclosure of students-centric information/data/materials on web-site,
- ICT based teaching in smart class-rooms. Interactive Intellectual Panel is available in each classroom.





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- Language lab software provided to students for development of soft skills.
- Pharmacology laboratory has simulation software for students.
- Various committees are displayed on institute website for student's support.
- Above digital functions are realized online through internet with support of ICT based infrastructure available in the College.
- Institute has also purchased Bulk SMS pack to sent the messages to students regarding admission and other information.





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	ee (Ship to)	Buyer's Order No.				
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Compan		SWIFT Code :	a o iibi	001240		

Invoice for VRIDDHI Software



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President

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Invoice for Experimental Pharmacology Series Software



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DT. 06/07/2023 Reference Number : 229 Shri Balaji Enterprises : 26/05/2023 1stFloor, R. K. Business centre, Bill Date : 5900/-Plot No. 194, DharampethExtn, Nagpur - 440010 Bill Amount Rahul : 9970528877 Service Address : 123eworld@gmail.com E-mail Website: http://www.123eworld.com Name & Address of the Purchaser: (Company/Proprietorship/Partnership) Principal Smt. Sharchchandrika Suresh Patil College of Pharmacy Chopda. Dist. Jalgaon 5900/-1) 1 year Bulk sms registration fees Contact us for Additional Services : 1) Regional Language SMS. (Marathi, Hindi, Gujratietc) 5900/-Voice Message (IVRS & VRS) / Voice calls. SMPP & SMTP servers. Toll Free Number: 1800 Short Code Service : 56677 / 56060, Long code 6) Digital & Social Media Marketing * Subject to TRAI rules & regulation Passed By For -Shri Balaji Enterprises Checked By January Blan 59001.

Bulk SMS Registration Fees



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Examination System:

There is a fully computerized exam cell which conducts exams, maintains curriculum and publishes results online. Institute and affiliated Kavayitri Bahinabai Chaudhari North Maharashtra University works in harmony and collaboration for successful implementation of digital platform. KBCNMU has started e-suvidha center https://nmuj.digitaluniversity.ac for all students. Admission process, filling of examination form, downloading of hall ticket, declaration of results, filling revaluation forms, photocopy form all such facilities are available to students through E-Suvidha center.

- KBCNMU has provided ADES software through which entry of marks of all students for internal examination, practical semester examination has been carried out. Student's hall tickets all examination record can be generated through ADES software.
- Exam department has secured mail id bharmexamchoda@gmail.com through which exam department communicate to KBCNMU and all staff members.
- Question papers from staff are received on exam department mail id bharmexamchoda@gmail.com.
- Exam time table are circulated through dedicated WhatsApp group.
- SMS are sent to students regarding examination rules and regulations.
- Result is declared on the KBCNMU website and mark sheets are available online.
- Students having any issue regarding to their results are communicated to KBCNMU through mail only.
- Hence, the online interface has become an integral part of the system. The e-governance









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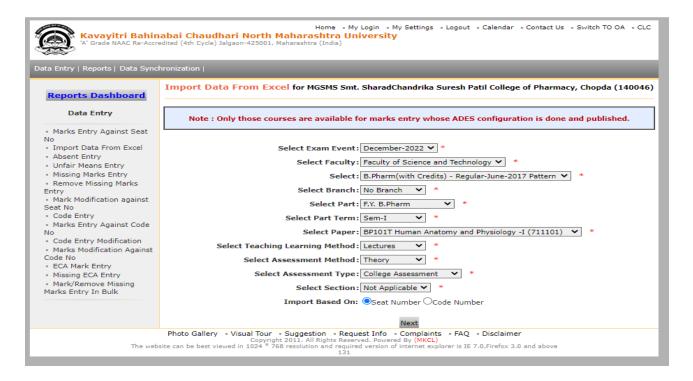
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technology is not just accurate and cost effective but also creates transparency in the working system of the Institution.



Examination Support Portal by KBCNMU Jalgaon









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Library:

VRIDDHI software used for circulation of books in library. Students and staff ID generated through VRIDDHI software through which issue and return process of books is carried out. DELNET portal subscription is done every year for which is used for e-books and e-journals.



National Digital Library





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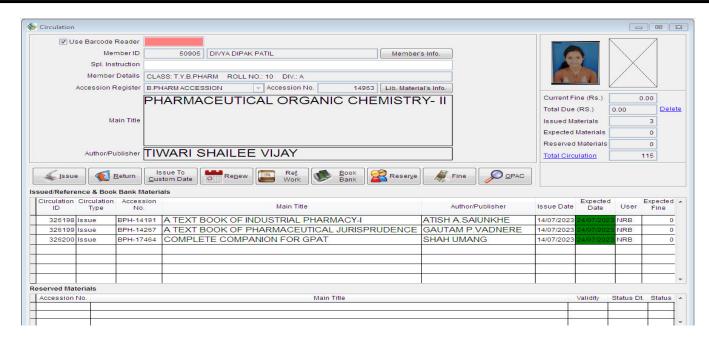
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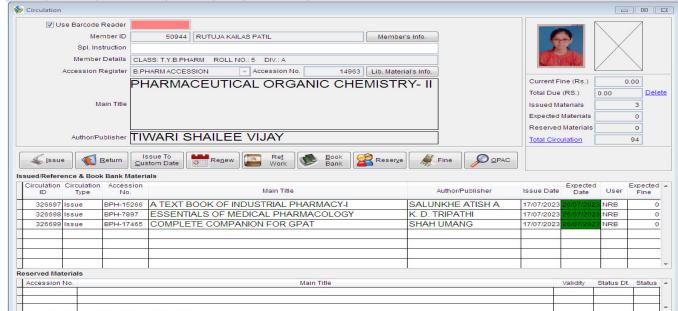
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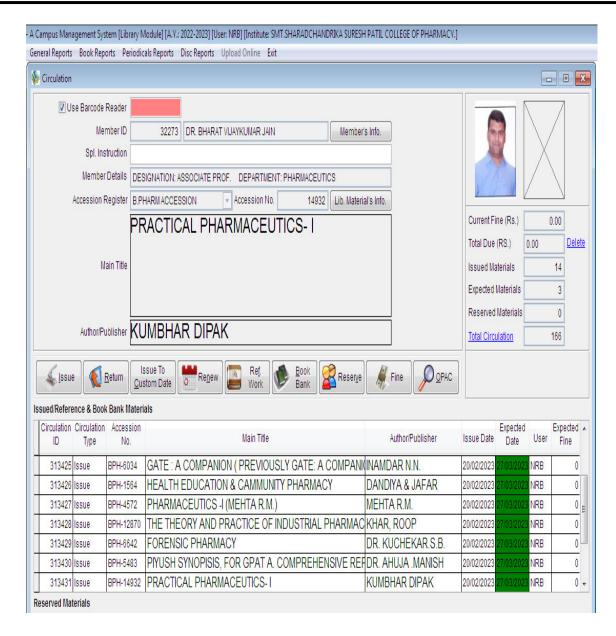
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